



Keep your child safe: if absent, please contact the office before 9:15am



KENAKENA
PRIMARY SCHOOL

Exciting. Motivating. Positive



He mihi nui ki a koutou nga matua, me nga kaitiaki o a tamariki. Tena koutou katoa.

To the Parents and Caregivers of our Children. Greetings to you all.

Nau mai, mihi mai, haere mai

Welcome to 2026 at Kenakena School. I extend a warm welcome to our twenty-eight new enrolments and families new to Kenakena. The energy created of have children back on site, smiling, learning and enjoying playing in our grounds during breaks is apparent!

Thank you to the many parents who attended **WHAKAWHAUNGATANGA/INTRODUCTIONS** parent-teacher meetings. Thanks for keeping the important home-school partnership strong.

WELCOME POWHIRI

On Tuesday this week, we held a powhiri (welcome ceremony) for our new students and staff, including our 2 international students and their parents.





INTERNATIONAL STUDENTS

Kenakena School has welcomed 2 International Students from China, who have come with their parents and teachers for short-term study. We are expecting students from Thailand in March and are working hard to attract Chinese group programme students for Term 3.

Our International Education page can be viewed at <https://kenakena.school.nz/international/> .

STAFF CHANGES

Louise Stack will be leading the Koromiko Team for 2026 following Diane Hudson standing down from the position.

Sue Hawkins to Kauri Team covering **Jon Kreuzer's** leave.

Susan Campbell to Kahikatea Team covering **Sue Hawkins**.

Sarah Wallace taking a near full-time role in Room 2 with Susan Campbell's move to full time in the Kahikatea (Years 5&6) Team.

Sam Edwards' SENCO (Special Education Needs Coordinator) role has expanded to four days per week, with Friday performing arts rounding out her week.

Lucy Bould has returned to Kenakena in a part-time role.

Cat Grant replaces **Yvonne Mansell** as Kenakena's Grants Applications Facilitator. Cat is the ideal person in this role as it combines with her active role on the KSPTA. Yvonne has brought in close to \$200000 during her time in this role, which is a magnificent result. Thank you, Yvonne!

Aimee Russell will be facilitating our Structured Literacy Acceleration Programme for 0.6 (three days per week) in 2026, which is less than we were able to manage in 2025. Ministry of Education staffing of 0.3 matches the contribution Kenakena is able to make this year. Aimee will be working with students from Years 1-6.

See attached with this newsletter a "Staff for 2026" overview.

STUDENT ABSENCE – HOLIDAY DURING TERM TIME

I recently highlighted the growing issue with the disruption to learning and teaching when children are absent during term time. **Please read the document attached alongside this newsletter that explains the impact and Kenakena's expectations.**

LUNAR NEW YEAR

Happy New Year to families from our Asian communities, including our international students, their teachers and parents who are about to celebrate Lunar New Year. For our Chinese whanau, 2026 is the Year of the Horse.

CELL PHONE AND SMART WATCHES RULES

Attached with this newsletter are Kenakena School's Cell Phone and Smart Watches Rules, which were in place before the government announced its ban on cell phones in schools. Please read this and ensure your children understand the rules, which we are reiterating and enforcing at school.

PARENT DONATIONS

Since 2020, the Kenakena School Board of Trustees has elected to participate in the Ministry of Education's *School Donations Scheme*. The scheme means the Ministry of Education funds eligible schools \$150 per student to cover curriculum-related expenses that they might otherwise as parents to cover, such as school trips, subscriptions to on-line resources, buses, Years 7&8 Kapiti Island visit, Boys' Mentoring Programme etc.

For many years prior to that, Kenakena School covered curriculum-related expenses so that we minimise the costs to parents. Being a participant in the Ministry of Education's scheme means that those expenses are now covered, which enables us to free-up that money for the many other school programmes we run.

Being in the scheme means we can still ask parents to cover school camps and the materials fee for Year 7&8 Technology Classes, but we can no longer ask parents for the 'Family Contribution', an annual donation from families often referred to by parents as 'School Fees'.

We have been approached by parents who would still like to make a monetary donation to the school. That is ok, as is any voluntary contribution of that nature. If you still would like to make a family donation to the school, please approach one of our office staff.

KENAKENA SCHOOL POLICIES

At Kenakena, our school policies are provided by SchoolDocs. SchoolDocs is an independent service that provides core policies that meet legislative and regulatory requirements and good practice, incorporating relevant school-specific information.

All our policies and procedures can be viewed at <https://www.schooldocs.co.nz/Home/SchoolLogin> .

Username: kenakena

Password: tiaki

SAFETY AT THE SCHOOL GATE

With 520 students coming and going to and from school each day, our entrances on Donovan Road and Arnold Grove get very busy. It is therefore essential for parents and caregivers to encourage and model safety at the school gate. Essential safety modelling includes:

- Using the pedestrian crossing with your children (Donovan Road) rather than crossing with them at another point on this busy road.
- Observe the instructions of our students on Road Patrol Duty on Donovan Road, crossing only when given instructions to do so.
- Avoid parking on the yellow 'No Stopping' lines on Donovan Road. Our Road Patrollers cannot see past your vehicle.
- Observe the 'Drop-Off' Zone on Arnold Grove and please do not block residence driveways.
- Refrain from calling your children across the road to your vehicle. We have had many near misses.

Let's all work together to ensure our children are safe at the school gate.

I look forward to an exciting, motivating and positive year at Kenakena School!

Nga mihi

Bruce McDonald

PRINCIPAL

School News

TERM DATES 2026

Term 1 –Wed 04 Feb - Thu 02 Apr 2026

Term 2 - Mon 20 Apr- Fri 03 Jul 2026

Term 3 - Mon 20 Jul - Fri 25 Sep 2026

Term 4 - Mon 12 Oct - Thu 17 Dec 2026 – **On 17 Dec school finishes at 12 noon**

See attached to this newsletter the Term Dated and Public Holidays Overview

2026 COHORT ENTRY FOR FIVE-YEAR OLD NEW ENTRANTS

Along with many Kapiti primary schools, Kenakena School has implemented Cohort Entry for five-year-old new entrants since 2024.

<https://www.education.govt.nz/parents-and-caregivers/schools-year-0-13/starting-school/cohort-or-group-entry-children-starting-school#cohort-entry-start-dates-1>

If you, friends or relatives are intending to enrol a five-year-old New Entrant in 2026, it would be good for us to know that now as it will help us plan for how we will structure our Year 1 classes.

Enrolment for New Entrance students for Cohort 2 – start date 9 March 2026 are now open.

2026 Cohort Entry Dates

Term	Start of term date	Mid-term start date	End of term date
1	Between 26 January and 9 February 2026	9 March 2026	2 April 2026
2	20 April 2026	2 June 2026	3 July 2026
3	20 July 2026	24 August 2026	25 September 2026
4	12 October 2026	16 November 2026	No later than 18 December 2026

IMPORTANT NOTICE FOR PARENTS AND CAREGIVERS

It is important that the school always have your correct contact details. This is essential for emergency situations and for maintaining clear communication and ensuring that you stay informed.

If you have recently moved house or changed your phone number, email address, or any other contact information, please make sure the school office has been updated with your new details.

To assist with this - a form to update your contact information will be sent home with your children this week. Please complete and return the form to the school office or by email office1@kenakena.school.nz.

Please complete and return form **ONLY IF**, there are changes to be made.

BEING SUN SMART

In the summer months, it is important that you give consideration to keeping your children safe in the sun. At school we will be ensuring our children wear their sunhats and keep a supply of sun-block on hand.

We need you to play your part in the SunSmart partnership by sun blocking your children before they leave for school and by providing sensible clothing that covers their shoulders.

SUNHATS - In Terms 1 & 4, all students are required to bring a sun to school. It must be a "Bucket Style / Wide brim hat" as this type of hat protects the ears, face and back of the neck from the sun.

Please note caps do not provide enough protection and are not acceptable.

Students not wearing an appropriate hat will be required to stay in the shade or to attend the indoor sun smart education session.

Remember sunburn = skin damage!

For more information on skin cancer prevention please visit:

<http://www.sunsmartschools.org.nz/>

Kenakena School Parent Teacher Association News

"Kenakena School Parent Teacher Association (or Kenakena School PTA)".

KENAKENA SCHOOL PTA MEETINGS

New or Prospective Members are always welcome to join and attend meetings which are held in the evenings in staffroom at Kenakena School.



The poster features a green background with a blue and orange wavy border at the bottom. It contains the following text and graphics:

Kenakena School PTA

Annual General Meeting

**MONDAY
16 FEBRUARY**
at Kenakena School
Staffroom, 7:30pm-9pm

Meet the crew
and plan fun
activities for the
year ahead!

All welcome! Come and have your say about the PTA's fundraising priorities for 2026 and help us make a real difference at Kenakena School!

More information:
kspta@kk.school.nz



To contact us by email see the addresses below:

- kspta@kk.school.nz (General Enquiries – Cat Grant)
- treasurer.kspta@kk.school.nz (Finance – Kelly Agar)
- lunches@kk.school.nz (Friday Lunches - Hervé Sitterlé)



Kenakena School PTA is delighted to invite school whānau to join us for a fun afternoon in the pool to fundraise for... the pool! Friday 27 February, 3:15pm to 5:15pm.

Free entry of course, but please bring cash for the BBQ, drinks and snacks.

Parents and carers are required to attend with and actively supervise the kids thanks.

Hope to see you there!

Ngā mihi,

The Kenakena School Parent Teacher Association

Important Dates

Mon 16 Feb 2026

KSPTA -AGM 7pm

Fri 27 Feb 2026

KSPTA – New Families

Welcome Pool Party 3-5pm

Fri 20 Mar 2026

Teacher Only Day -School Closed

Tue 21 Apr 2026

Pōwhiri - Term 2 11am

Tue 21 May 2026

School Photo Day

Tue 16 Jun 2026

Boostrix & Gardasil

Year 7 immunisations

Tue 21 Jul 2026

Pōwhiri - Term 3 11am

Tue 13 Oct 2026

Pōwhiri - Term 4 11am

Kauri Y 7&8 – Makahika Camp 2026

Mon 2 Nov – Wed 4 Nov - Camp 1

Wed 4 Nov – Fri 6 Nov - Camp 2

Sat 14 Nov 2026

Festival of Fun – Gala

Tue 8 Dec 2026

Gardasil – Dose 2

Year 7 immunisations

Term Dates 2026

[Tue 03 Feb – Teacher Introduction Meetings /
Whakawhanaungatanga Meetings](#)

Term 1 –Wed 04 Feb - Thu 02 Apr 2026

Term 2 - Mon 20 Apr- Fri 03 Jul 2026

Term 3 - Mon 20 Jul - Fri 25 Sep 2026

Term 4 - Mon 12 Oct - Thu 17 Dec 2026 –

On 17 Dec school finishes at 12 noon

Before / After School Care & School Holiday Programmes

Funzone

BEFORE & AFTER SCHOOL CARE BASED AT KENAKENA SCHOOL



The flyer features a blue background with a large red speech bubble containing the text 'FUN ZONE'. Below this, there are two circular images: one showing children working on a craft project with scissors and paper, and another showing children playing a game on a grassy field. The text 'Come and have some FUN!' is prominently displayed in the center. Below this, there are two sections: 'Before School Care (Breakfast Club)' and 'After School Care'. The 'Before School Care' section lists 'Open from 7am', 'Breakfast served on arrival', and 'Crafts & Games & Last minute homework help'. The 'After School Care' section lists 'Begins at 3pm', 'Afternoon Tea served at 3.30pm', and 'Games, crafts & activities that vary each day!'. At the bottom, it states 'Monday to Friday - Kenakena School Hall' and 'Contact us to find out more!'. The footer contains the website 'www.funzone.co.nz', the phone number '0800 543 9696', and the email 'info@funzone.co.nz'.

FUN ZONE

Come and have some FUN!

Before School Care (Breakfast Club)
Open from 7am
Breakfast served on arrival
Crafts & Games & Last minute homework help

After School Care
Begins at 3pm
Afternoon Tea served at 3.30pm
Games, crafts & activities that vary each day!

Monday to Friday - Kenakena School Hall
Contact us to find out more!

www.funzone.co.nz | 0800 543 9696 | info@funzone.co.nz

We provide Before & After School Care for all families in the Paraparaumu region.

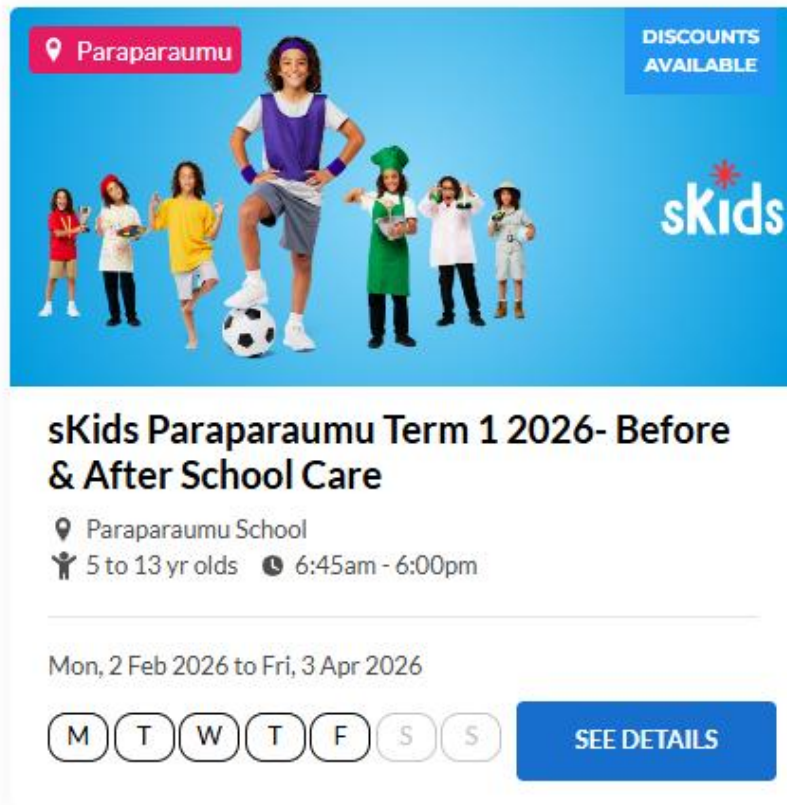
Our services include breakfast options and homework assistance during our Breakfast Club, along with a complimentary drop-off service to your child's school.

In the After School program, we collect children from their schools and bring them to our facility at Kenakena School. Here, we offer afternoon tea and a variety of engaging activities for kids to select from.

All our programmes are accredited by the Ministry of Social Development, and we also offer Childcare Subsidies.

www.FunZone.co.nz / [0800 FUN ZONE \(386 9663\)](tel:08005439696)

Skids



The advertisement features a blue background with a group of diverse children in various costumes (soccer player, chef, astronaut, etc.) and a soccer ball. Text elements include a location pin for Paraparaumu, a 'DISCOUNTS AVAILABLE' badge, the sKids logo, and details about the Term 1 2026 program at Paraparaumu School for ages 5-13, running from Feb to Apr 2026. A weekly schedule shows M, T, W, T, F, S, S, and a 'SEE DETAILS' button.

Paraparaumu

DISCOUNTS AVAILABLE

sKids

sKids Paraparaumu Term 1 2026- Before & After School Care

Paraparaumu School

5 to 13 yr olds 6:45am - 6:00pm

Mon, 2 Feb 2026 to Fri, 3 Apr 2026

M T W T F S S

SEE DETAILS

About sKids Totally Tamariki

At sKids Totally Tamariki we work along side your whanau to help grow awesome kiwi kids. We are dedicated to making your life just that little bit easier with the care and services we offer.

It's all about having lots of FUN and your kids will have so much fun at our sKids centre that they won't want to leave.

We offer Before-School Care, After-School Care and Holiday Programmes.

We provide afternoon tea, help them with their home work, let them play then do a fun activity with them so you can rest assured that they are safe, secure and having the time of their life.

Enquires: sonia@skids.co.nz / Sonia: 027 739 1986

Community Notices

[TRIPLE P NEW ZEALAND LTD - NEWSLETTER](#)

HOW TO HELP KIDS THRIVE AT SCHOOL.

PARENTING STRATEGIES AND ROUTINES THAT REALLY WORK

There's no shortage of problems going to school can bring up, whether it's challenging behaviours, friendship dramas, poor grades or sore tummies in the morning.

Every parent and carer wants their child to enjoy kura, reach their potential and make friends, but it's not always as easy as it sounds.

While kura is naturally full of ups and downs, as a parent or carer there are lots of ways you can help make it an overall positive experience. Whether your child is going back to school or starting school for the first time, by using positive parenting strategies you can help them succeed in the classroom and beyond.

Creating before and after school routines, fostering a positive attitude towards school and encouraging open and honest communication in your household all go a long way in helping to reduce school-related stress and build your child's confidence. And when things get tough, positive strategies can help resolve them.

To find out more about how to help your child thrive at kura, read [Triple P's latest article!](#)

For more positive parenting strategies, check out their [online programs here](#).

Triple P New Zealand Ltd

Address: Level 2, 10 Manukau Road, Epsom, Auckland 1023
PO Box 11090, Ellerslie, Auckland 1542
NEW ZEALAND

Web: www.triplecentre.net.nz

As this is a school community newsletter, please let the school office know of any successes that your child/children may have had outside the school. We are only too happy to share their achievements.

The Board of Trustees in no way validates or endorses services/products advertised.

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You can [update your preferences](#) or [unsubscribe from this list](#).

This email was sent to Principalspa@kenakena.school.nz

[why did I get this?](#) [unsubscribe from this list](#) [update subscription preferences](#)

Kenakena School · PO Box 1441 · Paraparaumu Beach · Kapiti, Wellington 5032 · New Zealand



KENAKENA SCHOOL

"EXCITING... MOTIVATING... POSITIVE"

12 Donovan Road, P.O. Box 1441, Paraparaumu Beach, Tel: (04) 298 4011
Email: office1@kenakena.school.nz accounts@kenakena.school.nz
Web: www.kenakena.school.nz



Our Expectations for Student Attendance

Kia ora Parents and Caregivers,

Regular school attendance is one of the biggest contributors to student success. There is a strong link between attending school every day and achieving positive learning outcomes. Supporting regular attendance is a shared responsibility between the school, students, and families.

As a parent or caregiver, you are responsible for ensuring that your child attends school each day. If your child will be absent, please contact the **school office** as early as possible by **submitting the absence on Hero our Student Management System by 9.15am or calling the office and leaving a message on the school absence line** to let us know your child is absent and provide the reason.

We understand that students may sometimes need to stay home. However, ongoing absences make it harder for students to feel connected and make progress. If your child's absences begin to build up, we will contact you to find out what support may be needed.

If you are finding it hard to get your child to school, we are here to help. You can reach out by:

- **Speaking with your child's Teacher**
- **Sending a message via Hero in whanau communication**
- **Phoning the school office or emailing office1@kenakena.school.nz**

We can work with you to create a plan that helps remove barriers to attendance.

Attendance Management Plan (AMP)

To support student success, our school follows the **Ministry of Education Attendance Management Plan**. Our HERO Student Management System supports Student Attendance by:

- **Identifying students with diminishing attendance rates**
- **Issuing notifications and keeping records of actions taken to set the student on the path of success**
- **Communicates actions required and expectations with staff and Caregivers**

How We Will Communicate With You About Attendance

We follow the AMP and Stepped Attendance Response (STAR), which guides how we communicate with parents and caregivers when absences occur.

Here is what you can expect for Individual Student Attendance Activities:

Less than 5 days absence in a school term	Up to 10 days absence in a school term	Up to 15 days absence in a school term	15 days or more of absence in a school term
<p>Parents/Guardians</p> <ul style="list-style-type: none"> › Ensure student attends every day they are able › Reinforce good attendance habits › Support other parents to reinforce good attendance habits › Open communication with school › Follow school attendance management plan and associated policies and processes 	<p>Parents/Guardians</p> <ul style="list-style-type: none"> › Return student to regular attendance › Contact school to discuss reasons for absence and impact on learning › Support student to catch up on missed learning › Engage in supports offered 	<p>Parents/Guardians</p> <ul style="list-style-type: none"> › Return student to regular attendance › Participate in meeting with school to analyse reasons for absence and to collaborate on a support plan › Implement strategies at home 	<p>Parents/Guardians</p> <ul style="list-style-type: none"> › Return student to regular attendance › Engage in support plan › Participate in regular meetings
<p>Schools</p> <ul style="list-style-type: none"> › Communicate with parents about every absence › Maintain contact details of parents › Provide student with regular updates on their own attendance › Report regularly to parents on attendance of their child › Support student: <ul style="list-style-type: none"> › attending school › to continue learning if unable to attend school every day, including using Ministry approved well-being or transitional plans, or health schools where appropriate › to access other education pathways where appropriate 	<p>Schools</p> <ul style="list-style-type: none"> › Contact parents to discuss reasons for absence and impact on learning › Support student to catch up missed learning where required › Use in-school resources as appropriate to remove barriers e.g. counsellor, alternative timetables, PB4L 	<p>Schools</p> <ul style="list-style-type: none"> › Contact parents to escalate concerns › Hold meeting to analyse reasons for absence and to collaborate on a support plan › Develop and implement a support plan tailored to the reasons and circumstances around the child's absence › Use in-school resources as appropriate to remove barriers and request support from Attendance Service or other agencies as needed 	<p>Schools</p> <ul style="list-style-type: none"> › Contact parents to inform of escalated response › Request support from Attendance Service or other agencies as needed › Participate in multi-agency response › Maintain implementation and monitoring of support plan › Undertake school-led prosecution, or request Ministry-led prosecution, when considered appropriate if supports are offered and not taken up › Unenroll if student will not be returning to school

For more information about attendance expectations, please visit the Ministry of Education website.

<https://www.education.govt.nz/parents-and-caregivers/schools-year-0-13/attendance>

Ngā mihi nui,

Bruce McDonald

Principal

CELL PHONES AND 'SMART' WATCHES AT SCHOOL UPDATE AND REMINDER TO WHANAU

Kia ora koutou katoa

As young people have increased access to portable digital technology such as cell phones and 'smart watches', our school must continually adapt to children bringing those devices to school. The following information reflects our current policy on cell phones, with an adaptation to 'smart' watches.

The Basic Premise

It is not essential for students to use cell phones or the communication functions on a smart watch during the school day. Children may have access to those before 8.30am and after 3pm to receive messages from parents-caregivers regarding after school arrangements or for safety reasons when walking to and from school, for instance.

Why is it an issue?

Most schools have a similar rule in place. Some schools have banned cell-phones coming to school at all.

The most common issues encountered at schools are:

- Children messaging each other from their phones during the school day
- Children messaging their parents to ask to be picked up from school because they are sick, without their teacher nor the school office knowing anything about it and parents then arriving at school to pick them up.
- Children messaging parents to tell them of an issue they are having with another child, without their teacher knowing anything about it. Parents coming into school in response.
- Children photographing or filming other children or staff and distributing that material on social media.
- Parents messaging their children during the school day and expecting them to respond.
- Children messaging their parents during a lock down or emergency situation. This creates misinformation and panic.

What do we require?

Students who bring cell phones to school will be governed by the following restrictions.

- Cell phones must be switched off between 8.30 am and 3.00pm and not used at all during the school day unless a child's teacher has given permission to use it for a learning activity.
- Cell phones will not be used on out-of-school excursions unless the supervising teacher has approved use as part of a learning activity. In those cases, the guidelines for use will be documented as part of the learning plan.
- Smart watches will not be used for messaging or accessing material online during the school day.

Children abusing this policy are likely to have the phone or watch confiscated until the end of the school day. If the policy is abused by a child on a regular basis or in an

improper way, then disciplinary action will follow. This may result in the child being prohibited from bringing their cell phone or smart watch to school.

How can parents help?

Your understanding and cooperation is essential to ensure school remains a safe place for your children.

- Go over these rules with your children and ensure they understand.
- Refrain from messaging, phoning or contacting your children during the school day.
- In the case of an emergency, please contact the school office.
- Understand that in an emergency situation or a lock-down, Kenakena School will contact parents.

Security

Children should be aware of their own cell phone security if they bring one to school. School staff will not be responsible for looking after cell phones.

Trust

Your children will be well-informed about Kenakena School's requirements. Rather than ban cell-phones as some schools have, we will continue to implement a high-trust model in line with our school values. Taking responsibility is important. Trust is an important aspect of that.

Nga mihi nui

Bruce McDonald

2026 SCHOOL TERMS

TOD	Monday 02nd February - Teacher Only Day School Closed to Students	
Optional Attendance	Tuesday 03rd February - Whakawhanaungatanga Meetings / Teacher Introduction Meetings	
Term 1 9 weeks	TERM 1 -Wednesday 4th February - First full day. Students return for full day at school. to Thursday 2 April 2026 last day of Term 1. School Closed: Waitangi Day - Friday 6 th February Teacher Only Day – Fri 20 March School Holidays Fri 3 April – Sun 19 April Easter - Good Friday 3 April Easter Monday 6 April Easter Tuesday 7 April	
Term 2 11 weeks	TERM 2 - Monday 20 April - Friday 03 July 2026 School Closed: ANZAC Day Sat 25 April – observed on Monday 27 April School Closed: Kings Birthday - Monday 1 June School Holidays Sat 04 July – Sun 19 July 2026 Matariki - Friday 10 July	
Term 3 10 weeks	TERM 3 - Monday 20 July - Friday 25 September 2026 School Holidays -Sat 26 September – Sun 11 October	
Term 4 10 weeks	TERM 4 - Monday 12 October– Thursday 17 December 12pm 2026 * School Closed: Labour Day Monday 26 October School Holidays Start Friday 18 December 2026	
	*On Thu 17 Dec 2026 students will attend a whole school assembly at 11am and finish at 12pm midday.	

STAFF FOR 2026

Principal: Assistant Principals: Kauri - Kahikatea - Koromiko - Kowhai / Kowhai Iti- New Entrant Co-ordinator: Special Needs Co-ordinator:	Mr Bruce McDonald Mrs Tatia Downer & Mrs Marie Mead Mrs Janine McDonald Mrs Jo Weir Ms Louise Stack Mrs Dayna Lipinski Mrs Shona McDonald Mrs Sam Edwards
Team Leader Yrs 7&8: Team Leader Yrs 5&6: Team Leader Yrs 3&4: Team Leader Yrs 1&2:	

Room	Yrs	Teacher		Room	Yrs	Teacher	
1	3 & 4	Diane Hudson / Sarah Bolitho	4 Days 1 Day	14	7 & 8	Brock Fiddymont	
2	3 & 4	Sarah Wallace / Jocelyn Manawaiti	3 Days 2 Days	15	2 & 3	Louise Stack / Lucy Bould	4 Days 1 Day
3	3 & 4	Kate Gallagher/ Cat Clare	4 Days 1 Day	16	7 & 8	Sue Hawkins	
4	3 & 4	Sammi Maguire / Sarah Bolitho	4 Days 1 Day	17	1 & 2	Gemma Williamson / Aimee Russell	4 Days 1 Day
6	1 & 2	Rachel Moore		18	5 & 6	Jo Weir / Sarah Fiddymont	4 Days 1 Days
7	1 & 2	Mel Whitfield		19	5 & 6	Chris Clare / Rocky Terita	4 Days 1 Days
8	NE & 1	Selena Sanson		20	5 & 6	Jared Bath	
9	1 & 2	Dayna Lipinski / Lea Turner	4 Days 1 Days	21	5 & 6	Kate Gay	
10	NE & 1	Shona McDonald / Angie Busing	4 Days 1 Day	22	5 & 6	Susan Campbell / Sarah Fiddymont	4 Days 1 Day
11	NE & 1	-		23	7 & 8	Katie McDonald	
12	3 & 4	Tracy Wills-Wright		24	7 & 8	Janine McDonald / Shannon Duffy	4 Days 1 Days
	Literacy	Aimee Russell		25	7 & 8	Emma Flattery	
	Library / Resources	Esther Kieft			ESOL	Cathie Conner	

Principal's P.A. / Office Manager / International Administration: Renee Pellikaan	Accounts / Payroll: Nicky Linstrom	Office Administration Enrolment / Attendance: Jo Chandler	Reception / Sickbay: Marcia More
Teacher Aides:	Release Teachers:	Dyslexia Programme Coordinators:	Caretaker/Cleaner/ Groundsman:
Kirsty Rollander Joanne Youdvald Jan Reynolds Dee Ashby Maxine West Hannah Reynolds Rebecca Te Maro Elsje Schreuder Michelle Brighton Lana James	Shannon Duffy Angie Busing Sarah Bolitho Lea Turner Jocelyn Manawaiti Sarah Fiddymont Rocky Terita Cat Clare Lucy Bould	Janet Pirie-Hunter Maxine West Esther Middleton	Andy Jenkins Cleaners: Malcolm Pickup Sheryl Rosedale Melissa Sharp Graeme Clarke